Illinois Valley Soil & Water Conservation District

Monthly Meeting Minutes

331 E Cottage Park Drive Suite 1/ZOOM

May 22, 2025

The meeting was called to order by Vice-President Rhett Nelsen at 6:00 p.m.

Meeting attendance Roster:

In-Person	Via Zoom Teleconference	Absent
Rhett Nelsen	John Bellville	Katherine Mechling
Katrina Poydack	Bradley Stokes, NRCS	Robert Webb
Zachary Robinson		
Matthew Robinson		
Janice Denney		
Arlyse DeLoyola (Staff)		
Kevin O'Brien IVWC		
Lydia Robinson, Guest		

Notes were taken by: Arlyse DeLoyola

- **Minutes:** The minutes of the previous meeting were presented to the board for review.
    - **Janice Denney moved to approve the minutes as presented.**
    - **Matthew Robinson seconded the motion.**
    - **The motion passed unanimously, with Nelsen, Poydack, Z Robinson, M Robinson, and Denney voting in favor.**
- **Financial Reports:** The financial reports April 2025 were presented to the board for review.
    - **Katrina Poydack made a motion to approve the Financial Reports as presented.**
    - **Matthew Robinson seconded the motion.**
    - **Discussion was held.**
    - **The motion passed unanimously, with Nelsen, Poydack, Z Robinson, M Robinson, and Denney voting in favor.**
- **Old Business**
    - **Bio-Char Kilns:** Discussion was held regarding the storage of the Bio-Char Kilns. A motion was made and withdrawn, but board consensus was to keep the kilns in the possession of a district representative so that liability risk is reduced.
- **New Business**
    - **Volunteer Weed Control:** Ideas for a volunteer weed control program were discussed. A possible program outline was included in the meeting packet. Modeling after the Takilma program was suggested. Possibly the District could act as coordinator and potentially apply for grant funding. No formal action was taken.
    - **Policies:** Arlyse presented two suggested policies for board approval. The Paid Leave Oregon Policy and an updated Fiscal Policy were reviewed.
        - **Katrina made a motion to approve the paid Leave Oregon Policy.**
        - **Janice seconded the motion.**

- **The motion passed unanimously, with Nelsen, Poydack, Z Robinson, M Robinson, and Denney voting in favor.**

- **Matthew made a motion to approve the updated fiscal policy.**
- **Zachary seconded the motion.**
- **The motion passed unanimously, with Nelsen, Poydack, Z Robinson, M Robinson, and Denney voting in favor.**

- **Additional New Business:** Matthew presented a hard-bound copy of the Merck Index, Fifteenth Edition Encyclopedia of Chemicals, Drugs, and Biologicals for the District reference Library.

  Janice stated she had attended a water use workshop and has PDFs of the content available for anyone interested in the subject.

- **Staff Reports:**
  - John reviewed his written report and invited the board to attend the SIA Open House on June 2nd at Siskiyou Field Institute from 5-7pm. He is looking for people willing to speak about their experiences working with the District on projects.
    Two Rivers SWCD is beginning to transition duties over to our office. The banking access should be done Tuesday.
    A meeting was held on the 15th with Kellum of Refugium Consulting regarding Cannabis Clean-up, but no solid plans were formed.
    The Post Fire Project is finished.
    The Community Wildfire Defense project will conclude by the first of June with 80.5 acres treated. Participating Landowners will receive certificates.
    Seven habitat kits are being sent from the Xerxes society to be planted at the Thompson Creek Tract by November 30th.
    John re-submitted the Waldo Beaver Exclusion Device grant to ODFW Oregon Conservation & Recreation Funds opportunity.
  - Arlyse reviewed her report mentioning that there are training opportunities online available from SDAO for our board members.

- **Partnering Agency Reports:**
  - Bradley Stokes was invited to present a report for the Natural Resources Conservation Service (NRCS). He presented an update on the programs his agency is offering currently.
  - Arlyse reported for the IV Watershed Council that there would be a proposal evaluation team meeting for the Horse Creek Project next Tuesday. The team will review the proposals and select the contractor who will perform the work on the culvert replacement.

NEXT MEETING: The next regular meeting will be held June 26th at 6:00 pm.

Adjournment: The meeting was adjourned at 7:22 p.m.

Approved Minutes: [signature] **Date:** June 20 2025